



Covid-19 Health & Safety Protocols

The Dufferin Board of Trade (DBOT) is committed to the safety of our employees, members, guests, volunteers, and the public.

In addition to the general Biz Hub Terms & Conditions (available at www.dufferin.biz/terms), during the Covid-19 Pandemic, and until further notice, the Dufferin Board of Trade has in place the following additional health & safety regulations which Biz Hub users must adhere to:

Entrance Protocols

Entrance to the Dufferin Biz Hub building is prohibited to anyone who:

- new or worsening cough, shortness of breath or difficulty breathing, temperature equal to or over 38°C, feeling feverish, chills, fatigue or weakness, muscle or body aches, new loss of smell or taste, headache, gastrointestinal symptoms (abdominal pain, diarrhea, vomiting), feeling very unwell or other symptoms of Covid-19 (or lives with anyone who has these symptoms who has not received a negative test for Covid-19); or
- has traveled outside Canada (or lives with someone who has) in the past 14 days; or
- is not wearing a face covering, unless they are medically exempt from doing so.

Enhanced Covid-19 Safety Regulations

1. Everyone entering is required to use **hand sanitizer before and after** your visit
2. Biz Hub users are asked to **maintain a 2-meter distance** from others in the facility.
3. **Face coverings are required** in all public areas of the Dufferin Biz Hub, such as: foyer, kitchenette, boardroom, hallways, photocopier room, and shared / co-working desk areas.
4. Private offices (on short or long-term rentals) are not open to the public, and as such face coverings are not required.
5. Private office tenants are to wear a face covering while walking through or using public spaces at the Hub.
6. Users of desks in the co-working areas of the Hub are required to wear face coverings.
7. Desk chairs are spaced 2 meters apart and/or have clear plastic sheeting as needed.
8. Guests or visitors are not permitted in the desk/office area of the Biz Hub.
9. Guests must remain in the foyer or the boardroom if the Hub user has it booked.
10. Face coverings are not required in the outdoor space at the Biz Hub.



11. At this time, meetings are to be booked only in the Boardroom and should be limited to 6-8 people in order to maintain proper physical distancing and be within provincial gathering restrictions.
12. All users of the Biz Hub should wash hands and use sanitizer frequently.

Cleaning Protocols

DBOT has taken extra measures and will be cleaning the facility frequently, however Biz Hub users should take extra precautions when touching surfaces, such as: shared desks, door handles, kitchen equipment, bathrooms, etc. The Biz Hub/DBOT cannot take responsibility for sanitizing these after every use. It is strongly recommended that users of the space take it upon themselves to use the available cleaning spray &/or wipes to wipe surfaces before using and use hand sanitizer &/or wash hands after touching surfaces in the building.

Please note that despite following all the above-mentioned precautions, we cannot guarantee protection against Covid-19 or any other viruses, and as such you enter and use the facility at your own risk.